

Under the Statewide Capability Development Fund (SCDF) guidelines Regional Road and Transport Groups are required to provide feedback on completed training courses or workshops. This template is for all approved training/workshops funded through SCDF.

Your feedback is important to us and will be used to measure the effectiveness of the SCDF and understand if training/workshops achieved the intended outcomes. Feedback is collected to inform evaluations which are conducted periodically.

**Section 1: Training course or workshop**

Name of course/workshop:

Training provider:

Delivery method:

Location/s:

Date/s held:

Final total cost:

Final SCDF amount claimed:

**Section 2: Participation**

Who undertook this SCDF training?

List any RRTGs who participated in the training course or workshop:

List all organisations who participated in the training and the number of attendees from each:

Participating organisation or council	Number of attendees

### Section 3: Training course or workshop feedback

The intended outcome of this course/workshop was stated as:

Were the intended outcomes achieved?



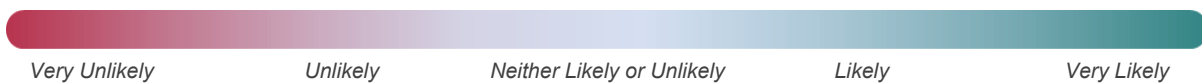
Were all assessment components completed and passed?

Would this training have proceeded without SCDF funding?

Did you experience any specific challenges regarding this training?

Describe the benefits of undertaking this training?

How likely are you to recommend this training to other RRTGs?



How did you/do you intend to share learnings from this training or workshop?

Do you have any additional comments regarding this training course or workshop?

### Section 4: Contact details

Provide contact details for this report:

Name:

Position:

Phone:

Email:

**Please submit this form using the purple 'SUBMIT FORM' button on the top menu bar,  
or via email to [RRTGForms@tmr.qld.gov.au](mailto:RRTGForms@tmr.qld.gov.au)**