

# Contractual Requirements List



Queensland Government

**C7875**

**Contract Number:**

**Contractor**

**Contract Sum**

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**Date of Letter of Acceptance**

This form is to be emailed to [contractorprequal@tmr.qld.gov.au](mailto:contractorprequal@tmr.qld.gov.au) when completed.

Document required	Clause reference	Due date	Amount / details	Date of lodgement	Date received as suitable
Advise Administrator to arrange Prestart Conference	4.2 GCoC	Before Site Work Commences			
Evidence of Work Insurance <b>[for Alternative 2 only = Contractor Arranged]</b>	18 GCoC	Before Site Work Commences			
Evidence of Public Liability Insurance <i>(if not Principal Arranged Insurance)</i>	19 & 21 GCoC	Before Site Work Commences			
Evidence of Insurance of Employees	20 & 21 GCoC	Before Site Work Commences			
Primary Security	5.2 & 5.4 GCoC				
Subcontractor Payment Security	5.2 & 5.4 GCoC				
Retention Security <i>(if applicable)</i>	5.2, 5.3 & 5.4 GCoC				
Contract Plan	33.3 GCoC				
Construction Program	33.4 GCoC				
Environmental Management Plan	15.7 GCoC				
Quality Plan	30.3 GCoC				
Work Health & Safety Management Plan	15.3 GCoC				
Traffic Management Plan <i>(if required)</i>	15.5 GCoC				
Community Liaison Plan <i>(if required)</i>	15.6 GCoC				
Training Policy Compliance via CSQ online website (TPAS) <i>(if required)</i>	29.3 GCoC	Within 10 Working Days of Letter of Acceptance			
Severe Weather Management Plan <i>(if applicable)</i>	16.2 GCoC				
Designer's Deed of Covenant <i>For Alternative Tenders (if applicable)</i>	8.6 GCoC	If applicable by			

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<b>Comments</b>	<b>Next site meeting date</b>

<b>Report completed by</b>		
Name/Position	Signature	Date